



File Code: 1230
Route To:**Date:****Subject:** Letter of Delegation of Signing Authority – Forest Supervisors**To:** Forest Supervisors

Consistent with Forest Service Manual 1236 – DELEGATIONS OF AUTHORITY TO FIELD POSITIONS, effective as of the date of signature I hereby delegate authority to Pacific Northwest Region Forest Supervisors to sign as the Signatory Official for any minor (under the age of 18) volunteers who participate in workdays under a Regional Volunteer Agreement (OF-301a). Forest Supervisors can choose to further delegate their District Rangers to sign the OF-301a forms for minors associated with Regional Volunteer Agreements. The updated OF-301a (volunteer agreement form) states that volunteers under the age of 18 may not use the OF-301b (group agreement form) for parental consent and must instead complete the OF-301a form for individuals, which requires both parent and line officer signature.

Forest Supervisors will assure that the volunteer activities continue in accordance with existing legal requirements and authorities. Emergency situations will also be acted upon in efficient and well-coordinated manner.

GLENN P. CASAMASSA
Regional Forester

cc: Sally Butts, Tracy Calizon, Jon Mcmillan, Heather Zissler, James Demaagd

