



## **VENDOR / EXHIBITOR APPLICATION**

### **Back Country Horsemen of Washington**

### **Rendezvous 2026 April 24-26, 2026**

Please Print or Type and fill out completely.

Commercial Vendor/Exhibitor (Company), or Non-Profit Organization Name:

Is this a Government Agency or Non-Profit Organization? \_\_\_\_\_ If yes, a free 10x10 booth is provided and includes no money with this application, when space is available.

Please provide a brief description of what your business sells or what your non-profit does, this will go into our event advertising:

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Contact Person(s):

Address:

City: State: Zip:

Please include the following and write down the best way to reach you:

Home: (    )                      Work/Cell: (    )

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

**The Event Fee is due at time of registration.** Registration deadline is **January 31<sup>st</sup>, 2026.** You may pay vendor booth fees with your credit card online at [BCHW.org/2026](https://BCHW.org/2026) Rendezvous or return a check with this application.

<b>SIZE OF BOOTH</b>	<b>COST</b>
10x10	\$150
10x20	\$300
10x30	\$450
10x40	\$600

Vendor booths will be in the Umtanum, Manastash, and outside placed according to the attached map. Non-profits in the Manastash or the Heritage Room. The Vendor Chair will assign requested booth locations based on registration and full payment received by posted dates. Please write down your 1<sup>st</sup> and 2<sup>nd</sup> location request:

\_\_\_\_\_  
First Choice

\_\_\_\_\_  
Second Choice

Note: If you need electrical power for your exhibit space, please write down here \_\_\_\_\_. We will collaborate with you and the KVEC to get power to your display.

**Exhibitors must supply own electric cords, BCHW nor KVEC have any available. BCHW and KVEC will provide 1 – 6' table and 1 chair per 10 by 10 booth.**

**Booth Size Cost:** \_\_\_\_\_

**Grand Total enclosed with your application \$**\_\_\_\_\_

I/We (the undersigned) understand and agree to hold harmless and free of liability the Back Country Horsemen of Washington and its event planning committee, directors, management, employees, workers, paid or volunteer, who together will not be held responsible for any loss or injury that may occur to any equipment, property, livestock, or Personnel of the Vendor/Exhibitor, or persons attending the Event, or for loss of any kind or through any cause including, but not limited to: fire, theft, vandalism, extreme weather.

Please fill out this form completely, sign and date your acceptance below. By your signature you agree to all Terms and Conditions here and those noted in Additional Terms and Conditions (Attachment)

Signature \_\_\_\_\_  
Date \_\_\_\_\_

I wish to donate to the 2026 BCHW Auction:

\_\_\_\_\_  
*(We thank you and will have the Auction Committee contact you prior to the event)*

**Please return this form along with the fees to:**

Teri Starke                      Questions: Please call Teri Starke  
P.O. Box 1132                      Cell: (253) 709 5052  
Ellensburg, WA 98926              Email: [treasurer@bchw.org](mailto:treasurer@bchw.org)

The following is a list of Terms and Conditions for the 2026 BCHW Rendezvous. It is the Vendor/Exhibitor's responsibility to be familiar with the terms and to comply fully. Exhibitors in violation of any term or condition may be asked to leave the KVEC and may be excluded from any future BCHW events.

1. We will try to fulfill your choice of booth placement; however, we reserve the right to assign all display space. The BCHW Vendor Chair will make all vendor booth assignments.
2. You may unload trucks trailers close to the building into your booth; then all trailers must be parked on the North Side of the Armory Hall outside the gate. Daily vendor parking is on the North side of the Teanaway bldg.
3. Vendor set-up hours are Wednesday 12noon to 5pm, Thursday 9am to 6pm and Friday 7 am to 9 am, you must be set up by 9am Friday. Vendors are to be open to the public for the entire event display hours: Friday 9am to 5pm, Saturday 9am to 4pm and Sunday is optional, event times are 9am to noon.
4. All raffles conducted at an exhibitor's booth require prior approval from the BCHW Vendor Chair.
5. All Exhibitors must confine displays within their designated space.
6. All Dogs must always be on leash. You must clean up after your dog.
7. Checks remitted by exhibitors that are returned due to insufficient funds will incur a handling fee of \$75.00.
8. Exhibitors will refrain from excessive noise from sound systems and will not interfere with the activities of any other exhibitor.
9. Propane heaters, burners, and open flames are not allowed indoors under local fire regulations.
10. It is the responsibility of the exhibitor to clean their Booth after the event. Violating this rule may result in a \$25.00 cleanup fee.
11. There will be no refund of fees for Cancellations after March 1st, 2026. Exhibitors and vendors must follow all relevant state and local regulations.
12. Any exception to the policies requires written approval from the BCHW Vendor Chair at least two weeks before the 2025 BCHW Rendezvous.

#### **VENDOR SET-UP HOURS**

Wednesday 12:00 AM to 6:00 PM

Thursday 9:00 AM to 6:00 PM

Friday 7:00 AM to 9:00 AM

#### **VENDOR TEAR DOWN HOURS**

Sunday if open 9-noon, tear down is noon to 3:00 PM

You may start teardown at 9am on Sunday.

#### **EVENT DISPLAY HOURS**

Friday 9:00 AM to 5:00 PM

Saturday 9:00 AM to 4:00 PM

Sunday Optional-9:00 AM to 12:00 Noon

For more information regarding Rendezvous: hotel or camping reservations, directions or information regarding our Saturday night dinner, auction, and entertainment - please check our website at [www.bchw.org](http://www.bchw.org).