

## Grant Match for Dummies – for BCHW January 2025

- Most grants require “match” which is the amount of money you/your chapter need to donate to your grant-funded project.
- The amount of match you have to earn/donate varies depending on the grant but at a minimum, most funding sources require at least a 1:1 match ratio. That means for every \$1 grant dollar you get, you need to match it with \$1 of your own money.
- This can be in the form of cash (which obviously isn’t ideal) or volunteer labor/equipment/donated supplies to a project.
- Most grants, including RTP funds, require you to first earn match before you can utilize grant funding.

### List of Common Match Rates (subject to change):

1. Basic Labor – for every hour that you report doing trail work on an approved site, you earn **\$21 per hour** (per volunteer) in match.
2. Skilled Labor – currently, for every hour that a certified sawyer reports doing saw work on an approved site, you earn around **\$40** match for your project (the actual amount changes frequently, your grant administrator will help you with this).
3. Skilled Labor “Packer” – currently, for every hour that a packer reports doing pack support on an approved site, you earn **\$30 per hour** per packer in match.
4. Stock Days - for every day that a trail worker reports using a horse or mule on an approved site, your chapter earns **\$100 per head per day** in match.
5. POV Miles - for every mile that a trail worker reports driving their Privately Owned Vehicle to an approved site, we earn **\$0.70 per mile** (as of Jan. 1, 2025) in match.
6. Per Diem – for every day of an overnight trip (or minimum of an 11 hour work day) to an approved site, you earn at least **\$68** match (more in some WA counties, your grant administrator can help you with this).

**Example #1:** You drive 100 miles up to your approved work site, work 6 hours the first day, stay overnight, work 6 hours the next day, then drive home. You ride one horse, and lead your pack animal both days as you haul tools for a sawyer.

- 200 miles X \$0.70/mile = \$140
- 12 packer hours X \$30 = \$360
- 4 stock days X \$100 = \$400
- 2 per diem days @ \$68/day = \$136
- 2 days truck/trailer haul rate @ \$325/day = \$650
- **Grand Total of Match = \$1,686**

**Example #2** - But you aren't a packer? You drive 50 miles to your approved work site, work 6 hours the first day, stay overnight, work 6 hours the next day, then drive home. You ride just one horse, and just work on trail tread.

- 100 miles X \$0.70 = \$70
- 12 hours X \$21 (basic labor) = \$252
- 2 stock days (yes, for your saddle horse carrying hand tools) X \$100 = \$200
- 2 per diem days X \$68 = \$136
- **Grand Total of Match = \$591.50**

**Example #3** - This may not be as common, but what if you use your personal equipment for trailhead maintenance? Yep, that can be counted as match! In this example your chapter has 10 yards of gravel dumped on that bumpy, potholed parking lot. You bring your backhoe/shovel tractor over and spread the gravel for two, 8-hour days.

- Contact a local rental company and get the equipment rental rate for your tractor, which rents \$500/day (which includes the equipment and the truck/trailer for hauling it).
- Provide your grant administrator with the rental rate from the rental company and write & sign a "donation letter" listing the \$500 per day used (Local rates will be valued to the penny). \$1000 match was earned for the "rental" of the tractor to spread the gravel.
- Your time driving the equipment is a "skilled" labor rate for an "equipment operator" and in your county that current hourly rate is \$28 x 16 hours = \$448
- **Grand Total of Match = \$1,448**

### **Documentation Requirements For Reporting Match**

- Use the 2025 Field Sign-In Sheet to document match earned.
- Ensure trail crew lead signs their name at the top of the field sheet.
- Turn the Field Sign-In Sheet into the Grant Administrator as soon as possible. You will receive a report of how much match each of your projects earned.