

# Class Descriptions

*Here are the virtual Zoom classes with descriptions*

**9:00 am**

## **Membership w/ Dana Chamber State Membership Chair**

- Discuss the new updating system, pros and cons
- Talk about Dues Summary
- Question and Answers

## **Volunteer Hours Program 2020-2021 w/ Deb Wesselius**

- Volunteer Hours Program – BCHW VH doc. #1 – BCHW-VH overview
- How the program is organized
- Open forum to generate ideas for volunteers to record their hours

## **Trail Boss w/ Jason Ridlon and Rob DeBoer**

Informal stressing the need to work together within the Chapter as well as jointly between Chapters to facilitate successful work parties and trail rides. Stressing good communication as well as exchanging ideas and swapping skills to get projects done. We will stress the need for good documentation.

- Areas we will cover will include:
  - Volunteer forms/agreement
  - Tailgate safety and JHA's
    - Communication and Emergency Evacuation Plans
    - Medical issues and First Aid
- Emphasis on planning and organization for work parties or trail rides as well as communication with the land manager before and after the project.
- Encouragement and help to answer questions the participants might have.

**10:00 am**

### **Vision for BCHW w/ Darrell Wallace, Kathy Young & Jason Ridlon**

Discussion of where we are now, and where we want to go. What paths do we take forward!

### **Volunteer Hours Program 2020-2021 continued**

- Volunteer Hours Guidelines – BCHW VH doc. #2 – Column by Column
- Volunteer Hours Database – BCHW VH doc. #3 – Excel Workbook
- Hands on Excel practice with real time problem solving

### **Treasurers / Ways and Means Q & A w/ Teri Starke**

Prerequisite----Watch pre-recorded training videos on the website PRIOR to the Q & A. Links to the videos will be sent to those who sign up for the Q & A

### **Legislative w/ Mitzi Schindele**

What issues that affect BCHW are on the horizon in the legislature? Discussion of the importance of being informed on state and national issues that affect equestrians.

**11:00 am**

### **Pres & Vice Presidents w/ Jason Ridlon**

Mission - keeping to it, having fun doing it.

By-Laws and Standing Rules for BCHW, and chapter by-laws

Roberts Rules and running a meeting (also addressed in recorded class "Running a Meeting")

## **Directors and Alternates w/ Kim Merrick**

The Directors role - access to documents on the Directors webpage  
3 things a good director does

## **Publicity w/ Lori Lennox, Scott Lee, Tina Short & Louise Caywood**

This includes all aspects of chapter information and publicity, including

- Websites
- Newsletters
- Social Media

**1:00 pm**

## **Membership Development w/ Ken Carmichael**

Getting new members and keeping them. Engaging ways of interacting with communities and non-member equestrians. Discussion of strategies that have worked for chapters.

## **Secretaries w/ Tina Short**

Best methods and rules for keeping accurate records for your chapter.

## **Public Lands w/ Kathy Young**

The ins and outs of partnering with land managers. Includes State Parks, DNR, National parks, National Forest and Fish & Wildlife lands.