



BCHW Leadership Training
January 23, 2021
9:00 am

Trail Bosses

-Jason Ridlon and Rob DeBoer

Safety for Work Parties

[Click Here for Printable Safety
Information Outline](#)



1. Obtain Funding if needed
2. Meet with landowners; reach agreement on:
 - a. Work to be accomplished. (See document #1.a)
[Click Here for Volunteer Agreement Form](#)
 - b. Decide which forms to use (theirs or ours)
 - c. Communications plan see documents #2a, and #2.b
[Click Here for Communication Plan](#)
[Click Here for Radio Frequencies Chart](#)
 - d. Emergency action and evacuation plans see documents #3.a and #3.c.
[Click Here for BCHW Emergency Plan](#)
[Click Here for Emergency Actions Plan](#)
[Click Here for Emergency Contact Sheet](#)
 - e. Print out needed forms

3. Assemble the work crew

a. Sign liability release form for all involved. Participants in volunteer trail work projects under the age of eighteen not accompanied by a parent or guardian must be required to have a “Permission to Treat” form before the minor is allowed to participate in a trail work project. See document #4.b.)

[Click Here for Liability Release Form](#)

b. Divide up the work crews if multiple jobs are to be accomplished Determine if personnel have physical limitations. Assign work accordingly.

c. Ensure work crews each have a medical first aid kit (See document #5) and someone has current CPR training.

[Click Here for First Aid Kit Resource Document](#)

d. Provide job briefings use check lists and attendance roster for each briefing

Participants in volunteer trail work projects and rides must provide a name and phone number for personal contact information required by hosting BCHW chapter(s). See documents #6.a, #6.b, and #6.c

[Click Here for Printable Volunteer Sign-in Sheet](#)

[Click Here for Abbreviations for Sign-in Sheet](#)

[Click Here for Agency and District Codes for Sign-in Sheet](#)

[Click Here for Tailgate Safety Briefing Cover Sheet](#)

i. Brief job hazard analysis (JHA). See documents in section 7

[Click Here for JHA Trail Maintenance Document](#)

[Click Here for JHA Livestock Operations Document](#)

[Click Here for JHA Chainsaw Document](#)

[Click Here for JHA Crosscut Saw Document](#)

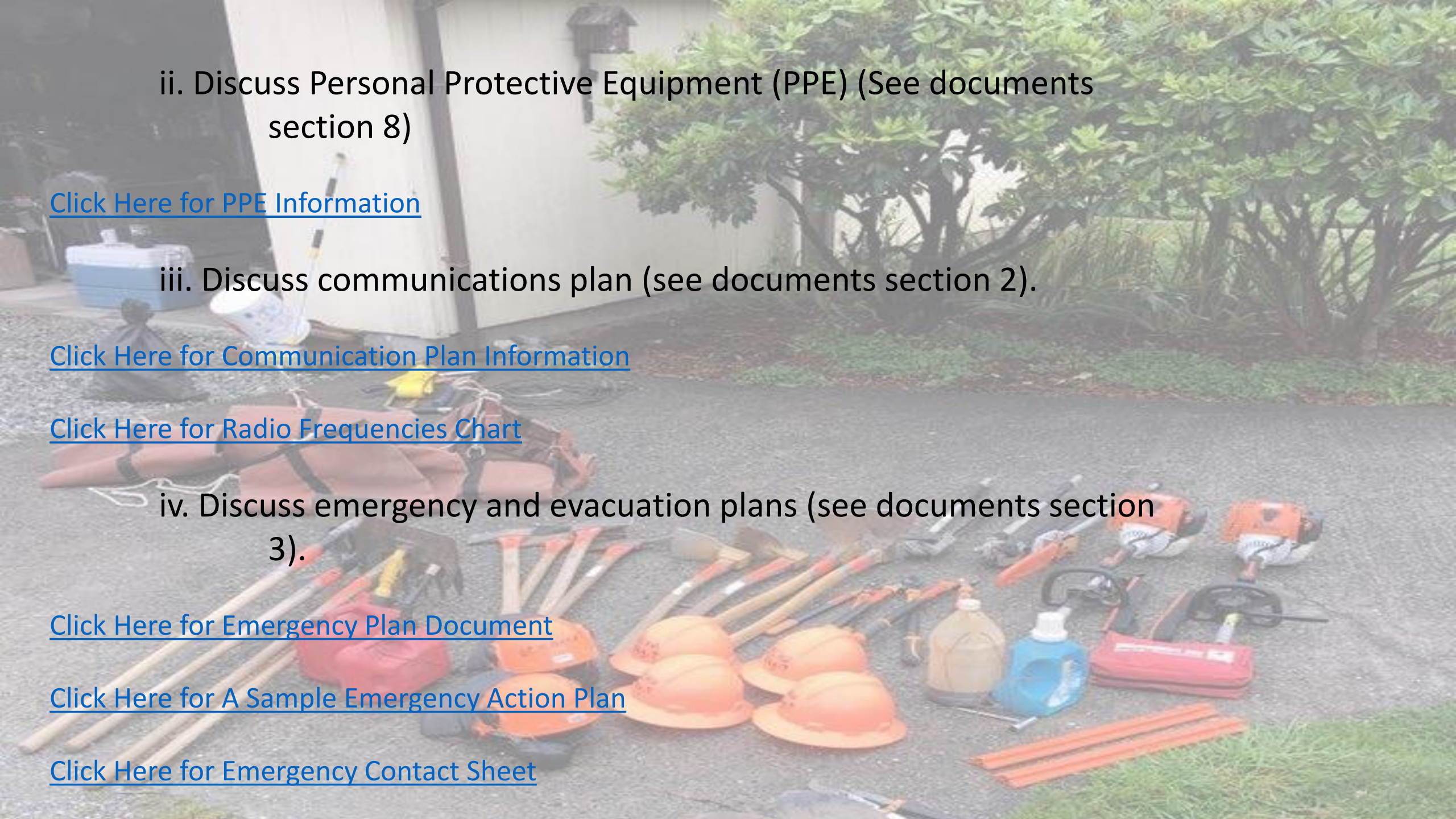
[Click Here for JHA Rigging Document](#)

[Click Here for JHA Noxious Weeds Document](#)

[Click Here for JHA Transporting Explosives Document](#)

[Click Here for BCHW COVID19 Guidelines While Working](#)

[Click Here for BCHW Coronavirus Tailgate Safety Briefing Document](#)

A photograph of various emergency response equipment laid out on a paved driveway. In the foreground, there are several orange hard hats, a red fire extinguisher, a blue water container, and several orange fuel containers. Behind these are several chainsaws, axes, and other tools. In the background, there is a white building and some greenery.

ii. Discuss Personal Protective Equipment (PPE) (See documents section 8)

[Click Here for PPE Information](#)

iii. Discuss communications plan (see documents section 2).

[Click Here for Communication Plan Information](#)

[Click Here for Radio Frequencies Chart](#)

iv. Discuss emergency and evacuation plans (see documents section 3).

[Click Here for Emergency Plan Document](#)

[Click Here for A Sample Emergency Action Plan](#)

[Click Here for Emergency Contact Sheet](#)

4. Follow up

- a. Return forms desired by landowner
- b. Fill in incident reports (if needed) and file with safety officer.(See Documents Section 9)

[Click Here for USFS Sawyer Incident Report Form](#)

[Click Here for BCHW Incident Report Form](#)

- c. Close out funding documents if needed.

