

BCHW - Board of Directors Meeting

4th QUARTER 12/7/2019

Ellensburg, WA KVEC – Armory Building

Meeting called to order by President Kathy Young at 9:00 a.m.

Roll Call: A roll call attendance was taken. Directors introduced new Directors and Alternates for who were present at the meeting. Excused – Scatter Creek Riders; Absent – Inland Empire. Quorum established. Kathy reminded Directors to update Directory and teach new Directors how to use the Director's Download page on-line.

Agenda was adopted as amended. It was noted that a revised date/time on agenda would be helpful.

Meeting Minutes from the 3rd Quarter Board of Directors Meeting were accepted as posted.

Officer and Committee Reports

Executive Committee - Kathy Young

Nominations for Board Officers

President

Vice President

BCHA Director Position 1

BCHA Alternate Director

Kathy Young asked if there were any more nominations. There were no more nominations from the floor.

Elections for Board Officers

Ballots were collected. Jason Ridlon was elected President. Rob DeBoer was elected Vice President. Bill McKenna was elected for BCHA Director Position 1 and Doug Stewart was elected BCHA Alternate Director.

President-Elect Jason Ridlon asked the Board to appoint Teri Starke as Treasurer; Tina Short as Secretary; and Tom Janes as Independent Director. Louise Caywood, Pierce County, moved to have the Board of Directors accept President-elect Jason Ridlon's nominees. Second. Motion carried.

January 1st is when new officers take office.

Executive Committee Actions since the last quarterly board meeting. Report was posted.

Jim Thode, Lewis County, moved to approve the Executive Committee actions with the exception of using the Event Liability Release Form as the membership liability release form. Second. Discussion followed. Rob DeBoer, Skagit, moved to postpone the motion until the June board meeting. Second. Discussion followed. Motion was postponed. A Committee will be appointed to work on the membership liability form. Doug Stewart, Northeast, made a motion to approve the actions in the Executive Committee Report as posted. Second. No discussion. Motion carried.

Kathy announced that an **Executive Director Position** negotiation document would be circulated during the meeting for feedback and review by Directors. She added that the **Conflict of Interest Form** must be signed by all Directors, Officers, and Chairs each year. The **Whistleblower Form** must be signed by Officers and Directors once in their lifetime.

Treasurer/Budget - Teri Starke

Teri reported that training went well and there will be another offered in the Fall. Full training video is posted on the website, per Jim Thode. The link is in the last webmaster report. Financial are due January 20th from Chapters. Budget questions were addressed. Tahoma, Peninsula and Lewis will be audited this year. Materials for calendar year 2019 are due by March 1st. Bad addresses from THN cost BCHW 61 cents each. Nicole Sedgwick will put a notice in the Trailhead News so members know that the THN will not be forwarded by USPS (despite mail forwarding); so if members submit a forward with USPS or move they should notify BCHW of change of address (even if temporary). All contracts, MOU's, and agreements (re: storage units, meeting halls, etc.) must be sent to Teri to be kept in a central location on file. Directors asked that all State/BCHW MOU's, contracts, and agreements be available on the Director's page. All bank statements and reconciliations are due on thumb-drive to Teri by the 15th of the following month (beginning with due date of February 15th for January 2020). Director or Alternate should be on Chapter bank accounts for oversight per accountants. Chapter books can be closed following last event of the year in December.

Ways & Means, Calendars - Teri Starke

Terri Crawford needs pictures identified with who and where for the calendar by February 1st. Calendars sold out in December and made \$4,000.

Winery Ride - Barb Thomas & Nancy Rust

Barb reported and showed statistics. Nicole will make the report available with the nets included. This event made about \$20,000 with all aspects included. Barb sent all chapters who donated a thank you card. She reminded chapters to build support funds into their 2020 budgets. In the Spring "hitching post" construction will be addressed. Kathy Young thanked Heather Moorman, Dave Jackson and all the volunteers for so many years and especially Barb (who had never attended a Winery Ride but willingly chaired this year).

Grants - Darrell Wallace, Nicole Sedgwick
Report was posted.

BCHA - Darrell Wallace, Jason Ridlon
Report was posted.

Special Projects - Jason Ridlon
Statewide Work Party will be Twisp River drainage again.

Independent Members - Sandra Ihly

Sandra reported that there are 150 independent members registered. Dana Chambers reported that if no chapter on renewals, then they'll be an independent. Chapters should check their membership lists because of this occurrence.

Membership Development - Ken Carmichael

Report was posted. Ken reminded Directors to have officers and members come to Leadership Training and select a strong Membership Chair.

Governance & Bylaws - Ken Carmichael

Ken needs whistleblower and conflict of interest forms signed and returned to him.

Legislative - Jeff Chapman

Jeff reported that E-bikes will be an on-going discussion as each agency seems to have different rules. Discover Pass price raise is being discussed by State Parks.

Public Lands - Pete Erben

Pete shared E-bike lawsuits have caused Forest Service to take information off website. Forest Restoration Projects involve looking at a watershed area, thinning timber for health, decommissioning roads, removing culverts, etc. BCHW needs to respond and take an active collaborative role. Region 6 has proposed a sustainable trails strategy and Pete has received a copy which he outlined. Pete will post a report with the trails statistics. Dan Chappel announced that Umatilla is very pleased with the work completed by BCHW for the Statewide Work Party.

Executive Director - Nicole Sedgwick

Report was posted. There were no questions.

Rendezvous - Nicole Sedgwick

Report was posted showing how chapters are participating. Posters were distributed to Directors. Rendezvous flyer electronic in PDF is available on the website per Jim Thode.

BCHW Store - Lori Lennox

Report was posted. Directors were reminded to read the report. Remember there is no order form, in compliance with the rules. Teri reminded Directors that if they get a list of store items from Lori; do not publish it on facebook, newsletter, or websites.

Volunteer Hours - Deb Wesselius/Louise Caywood

Deb reported on 3,100 hours for Winery Ride. Reports have been posted for the year. Total hours Oct 1, 2018 to Sept 30, 2019 were 85,696 hours (dollar value of over \$3 million). New Regional Team member is needed. Remember to report ADMIN hours for Officers.

Awards - Mary Jo Krutak

Kathy Young noted that report was posted. Directors need to figure out a Cinch Award (or 2). Jim Thode explained how to search award winners on BCHW.org.

Safety - Chuck Regimbal

Report was posted. Chuck reminded Directors to encourage safety in their chapters.

Membership - Dana Chambers

Report was posted. 1555 paid memberships so far. 594 renewed (400 on-line). 48 new members since October. Membership chairs should run lists and remind folks who have not re-signed up, but reminder emails are going out monthly. A change of address form will go in the THN (for temporary addresses, too). It will also be sent to Membership chairs and Secretaries in each chapter. Binding machines are available if a chapter needs one, until they are both claimed.

Sawyer Program – Tony Karniss/Tom Mix

Tony Karniss reported that Ladies Saw Class will be offered from 9:00 a.m. – 1:00 p.m. on Saturday at Rendezvous – this is not a certification class, but an intro to cross-cuts. PPE for electric chainsaws is same as gas powered for now. May 8-10 at Bumping Lake will be saw certification class. National Parks doesn't want to recognize BCHW certification, but Region 6 is working on it. Nicole Sedgwick is working on a list of certified sawyers.

LNT - Jane Byram

Jane started with a note of safety regarding dogs at horse rides. LNT meeting report will be posted next week. New members should go to Basic Skills Class in May 2&3 – location TBD. LNT pop-up display kits are available for chapters to put up at events.

Publicity/THN - Dick Yarboro

No report. Trailhead News contract ends December 2020.

Website/Social Media - Jim Thode, Lori Lennox, Louise Caywood

Rob DeBoer thanked Lori Lennox for Facebook and NWHorse Source coordination and contribution. Louise reminded Directors to send flyers to Lori, Louise, and Jim for distribution.

Education - Kim Merrick

Leadership Training is January 25th. Get hotel rooms now – you can always cancel later. Kim needs a count for lunches. Old and new officers should all attend (for transition). All members should be encouraged to attend.

Unfinished Business:

None

Directors sang “Happy Birthday” to Mary Kane.**New Business:****Professional Accounting Firm**

Teri Starke reported on billing from the new BCHW accounting firm thus far. Teri proposed the 1099's be done by them for \$2.50 each. Re-seller report can be streamlined. Public Disclosure report is due February 1st. Charity Report is due the Fall. Checks to Dana (Membership) could be done by the accounting firm. All of this would cost 5-6 hours a year at \$60 per hour. Bank charges will be a lot less because checks will be cheaper. Teri requested \$300-\$480 for the year for this proposal. *Dave Sunde, Okanogan, moved to be able to hand off the 1099, re-seller permit, public disclosure commission, charities and corporate filing, and writing and making checks to the accounting firm for \$300-480 for the year. Second. Discussion. Scott Lee, Cascade Horse Club, moved to amend the motion to \$800 for the year. Second. Motion was amended. Motion carried as amended.*

2020 Budget

Teri Starke responded to questions. BCHW needs more revenue streams and sponsorships. *Jim Thode moved to approve proposed budget as presented. Second. Discussion followed. Motion carried. Budget for 2020 was accepted as presented.*

Education

Report was posted (along with motion). *Jim Thode, Lewis County, moved to have BCHW officially work toward adding online support for all chapter officers and volunteer positions with the goal of providing full online support for those that cannot make it to the annual leadership training event. And that each trainer at the Leadership Training, beginning in 2020, provide as much detail as possible about their Leadership Training to the webmaster for posting online.*

Second. Discussion followed. Motion carried.

Saddle

Heather Moorman explained saddle valued at \$3,000 (lightly used) has been donated. Raffle gross under \$5,000 means no license needed. Volunteer is needed to coordinate this project. *Dave Sunde, Okanogan, moved to raffle off the saddle and have the President form a committee to coordinate the project. Second. Discussion. Motion carried.* Teri Starke will manage it and Nicole Sedgwick will print tickets. Raffle will be drawn at the Winery Ride.

Chapter Accomplishment Video

Chapter contributed content is due to Louise Caywood by February 1st.

Good of the Order/Announcements:

Mt Olympus has Christmas Wreaths for sale.

North Summit Horse Camp

Bill Ford announced the soft opening of North Summit Horse Camp was in September and October 5th was the official opening. It has been 10 years in the making. Bill thanked all the donors and contributors for support. 1,791 hours and \$87,000 were spent to this point (5 pull-throughs in 1 back-in) which is not quite ½ way. Phase two will take the next 2 years.

Joe Watt Canyon Ride

Kathy Young does not have any proposals; so the ride will be taken off the calendar for 2020.

Discussion followed. Traci Koch is willing to do something on a different date.

Jason has a wheelbarrow to auction off because he can't accept the gift. *Louise Caywood, Pierce County, made a motion to send the wheel barrow to the National Board Meeting to be auctioned off. Second. Motion carried.*

State Parks

Kathy Young reminded Directors to check the State Parks MOU agreement and make sure it is being followed.

Lost and Found

Winery Ride lost and found "tool bag" was displayed.

Kennedy Creek

Traci Koch offered to have state-wide ride combined with Oakland Bay's annual tradition.

Executive Director Contract

Kathy Young explained that there are proposed changes (which were circulated during this meeting for advice and input from Directors) to the Executive Director Contract which will be decided in March at the 1st quarter 2020 meeting of the Board of Directors (to be held in conjunction with Rendezvous for 2020).

President Kathy Young passed the gavel to Jason Ridlon, President-elect. Officially Jason will become President on January 1st.

Meeting Adjourned at 2:25 p.m.

Minutes respectfully submitted by Janelle Wilson, Secretary.